

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, October 12, 2021 at 3:30 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole, Hoar, Kemps, and McEwen
 Staff: Duane Lawrence, Chief Administrative Officer
 Donna Monteith, Chief Financial Officer
 James Macintosh, Director of Engineering
 Bruce Greig, Director of Community Planning
 Rick Geddes, Fire Chief
 Joseph Rotenberg, Manager of Corporate Services
 Paula Mason, Administration Clerk

Regrets:

1. CALL TO ORDER

The meeting was called to order at 3:30 PM.

2. ACKNOWLEDGEMENT OF THE YUULU?I?ATH

Council acknowledged the Yuulu?i?ath, on whose traditional territories the District of Ucluelet operates.

3. NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.

4. LATE ITEMS

4.1 The Mayor requested that Item 10.1. be deleted due to notice issues.

5. APPROVAL OF AGENDA

5.1 October 12, 2021 Regular Agenda

2021.2281.REGULAR **It was moved by Mayor Noël and seconded by Councillor Kemps**
THAT Council approve the October 12, 2021, Regular Agenda as amended.

CARRIED.

6. ADOPTION OF MINUTES

6.1 September 9, 2021 Special Minutes

2021.2282.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**
THAT Council adopt the September 9, 2021 Special Minutes as presented.
CARRIED.

6.2 September 21, 2021 Regular Minutes

**Councillor Hoar noted that she attended the West Coast Housing
Need focus group.**

2021.2283.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**
*THAT Council adopt the September 21, 2021 Regular Minutes as
amended.*
CARRIED.

7. UNFINISHED BUSINESS

There was no unfinished business.

8. MAYOR'S ANNOUNCEMENTS

The Mayor welcomed Duane Lawrence, the District's new Chief Administrative Officer.

9. PUBLIC INPUT & DELEGATIONS

9.1 Public Input

There was no public input.

9.2 Delegations

British Columbia Social Procurement Initiative
***Robert Fisher, Project Coordinator, and Colleen Evans, Co-
Chair, British Columbia Social Procurement Initiative***

Robert Fisher and Colleen Evans presented on behalf of BCSPi. The delegation provided information about social procurement in the context of municipal governments and the District of Ucluelet's strategic goals. They also discussed how BCSPi supports municipal governments.

10. REPORTS

10.1 Temporary Use Permit 21-17, 254 Boardwalk Boulevard
John Towgood, Planner

This item was deleted.

10.2 Request for Four Temporary Use Permits for a Rooming Housing use at; 1259 Eber Road, 1241 Eber Road, 277 Otter Street, and 1313 Helen Road

John Towgood, Planner

Bruce Greig, Director of Community Planning, presented this report. He explained the definition of the term rooming house, and noted the subject properties are owned by Parks Canada. Mr. Greig noted that notice of this Temporary Use Permit application has been provided.

Council discussed the appearance of the subject properties and the need for upgrades.

The Mayor called for public input on Temporary Use Permit 21-02, 21-03, 21-04 and 21-05. There was no public input.

- 2021.2284.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Cole**
That Council authorize the issuance of TUP 21-02, to allow for a Rooming House use for four Pacific Rim National Park Reserve employees for a period of up to three years at 1259 Eber Road (Lot 12, Section 21, Clayoquot District, Plan 13683).
CARRIED.
- 2021.2285.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Kemps**
That Council authorize the issuance of TUP 21-03, to allow for a Rooming House use for four Pacific Rim National Park Reserve employees for a period of up to three years at 1241 Eber Road (Lot 11, Section 21, Clayoquot District, Plan 13683).
CARRIED.
- 2021.2286.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**
That Council authorize the issuance of TUP 21-04, to allow for a Rooming House use for three Pacific Rim National Park Reserve employees for a period of up to three years at 277 Otter Street (Lot 8, Section 21, Clayoquot District, Plan 11923).
CARRIED.
- 2021.2287.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Cole**
That Council authorize the issuance of TUP 21-05, to allow for a Rooming House use for three Pacific Rim National Park Reserve employees for a period of up to three years at 1313 Helen Road (Lot 10, Block 1, Section 21, Clayoquot District, Plan 9200).
CARRIED.

10.3 Temporary Use Permit 21-18, 210 Minato Road
John Towgood, Planner

Mr. Greig presented this report. He addressed the property's zoning, structures on site, and the owners' future plans. He noted that notification has been given for this Temporary Use Permit application.

The Mayor called for public input on Temporary Use Permit 21-18.

Mark Fortune, the Temporary Use Permit applicant, spoke in support of the application. There was no further public input.

2021.2288.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Kemps**

That Council authorize the issuance of Temporary Use Permit 21-18 for a period of 3 years, to allow two seasonal RV camping spaces for local workers.

CARRIED.

10.4 Community Resiliency Investment Program Funding **Rick Geddes, Fire Chief**

Mr. Geddes presented this report. He outlined the proposed grant application and the planned FireSmart programming.

2021.2289.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**

1. THAT Council supports the activities outlined in the District of Ucluelet 2021 grant application to the UBCM Community Resiliency Investment Program - FireSmart Community Funding & Supports 2021; and

2. THAT Council will provide overall grant management of the UBCM Community Resiliency Investment Program - FireSmart Community Funding & Supports 2022.

CARRIED.

10.5 Signature Circle Utilities Recommissioning Cost Estimate **James MacIntosh, Director of Engineering**

Mr. MacIntosh presented this report. He provided background about the services on site and the request that the services be recommissioned. Mr. MacIntosh noted the Ministry of Transportation and Infrastructure report regarding traffic improvements required at the intersection of the Tofino/Ucluelet Highway and Florencia Drive, prior to the Drive being opened.

Mr. Greig clarified that Council never turned down the request to recommission the services on site.

2021.2290.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Hoar**

THAT Council direct staff to allocate \$69,496 for the recommissioning of site services including water, sewer, streetlights, and fire for the Phase 1 Signature Circle development within the 2022 operational budget.

CARRIED.

10.6 2022 Council Meeting Schedule
Joseph Rotenberg, Manager of Corporate Services

Council discussed scheduling meetings at 4:00 PM rather than 3:30 PM.

2021.2291.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**
THAT Council amend the draft 2022 Council Meeting schedule so all meetings start at 4:00 PM.

CARRIED.

2021.2292.REGULAR **It was moved by Councillor Cole and seconded by Councillor Hoar**
THAT Council adopt the proposed 2022 Council Meeting Schedule as amended.

CARRIED.

2021.2293.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**
THAT Council direct Staff to give notice of the 2022 Council Meeting Schedule in accordance with the Community Charter.

CARRIED.

10.7 District of Ucluelet Staff and Contractor Housing
Joseph Rotenberg, Manager of Corporate Services

Mr. Rotenberg presented this report. He noted the details of the District of Ucluelet Housing Policy's scope and purpose. He also provided details about the District of Ucluelet's current use of the rental unit located at 313 Forbes Road.

2021.2294.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council adopt the District of Ucluelet Staff Housing Policy as presented.

CARRIED.

2021.2295.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Cole**
THAT Council direct Staff to pursue extending the District of Ucluelet's residential tenancy agreement with Braker Developments Ltd. for the rental of Unit 4, 313 Forbes Road, Ucluelet B.C. for the period of one year.

CARRIED.

10.8 Cheque Listing - Sept 2021
Paula Mason, Administration Clerk

There was no discussion.

11. LEGISLATION

11.1 Ucluelet OCP Bylaw No. 1236, 2020 *Bruce Greig, Director of Community Planning*

Mr. Greig presented this report. He outlined the edits made to the draft OCP as presented in the agenda.

Council noted that the proposed trails on the Pacific Rim Motel property had not been removed from the Parks and Trails Network plan.

Mr. Greig outlined the policies in the Draft OCP that address growth. He referenced the 2021 West Coast Land Use Demand Study and discussed how it could be integrated into the OCP.

Council discussed the recommendation to provide an analysis of growth options in the context of the draft OCP and proposed public engagement process.

Council noted that focus groups were used to develop the OCP adopted in 1998 and members of that group should be invited to provide input at the proposed Committee-of-the-Whole meeting. Council also noted the timelines identified in the report.

2021.2296.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**
THAT staff be directed to provide an analysis of growth options informed by the 2021 West Coast Land Use Demand Study in the context of the draft OCP.

CARRIED.

2021.2297.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**
THAT the draft OCP (along with the growth options) be presented for community feedback at a Committee-of-the-Whole meeting.

CARRIED.

11.2 Proposed Amendment to District of Ucluelet Single-Use Item Regulation Bylaw No. 1266, 2020 *Joseph Rotenberg, Manager of Corporate Services*

Mr. Rotenberg provided the legislative background on this matter and noted the previous Pacific Rim Surfrider Foundation delegation.

2021.2298.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Cole**
THAT Council direct Staff to present amendments to "District of Ucluelet Single-Use Item Regulation Bylaw No. 1266, 2020" that regulate the provision of plastic and bioplastic utensils and stir sticks.

CARRIED.

11.3 District of Ucluelet Harbour Amendment Bylaw No. 1296, 2021 - Adoption

Abigail K. Fortune, Director of Parks and Recreation

2021.2299.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**
THAT Council adopt District of Ucluelet Harbour Regulation Amendment Bylaw No. 1296, 2021.

CARRIED.

12. NOTICE OF MOTION

There was no notice of motion.

13. CORRESPONDENCE

13.1 Every Child Matters Crosswalk
Courtney Johnson

Councillor Hoar noted that she would like to see a similar crosswalk installed by next year's National Day of Truth and Reconciliation. Council discussed potential locations in Ucluelet for the crosswalk.

2021.2300.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Cole**
THAT Council consider implementing an Every Child Matters crosswalk through the 2022 Budget process.

CARRIED.

14. INFORMATION ITEMS

14.1 Tofino-Ucluelet Service Plan Update
BC Transit

Councillor Cole noted that there are no local businesses that could meet the maintenance and storage requirements of BC Transit. Council noted that there are two scheduled stops in Hitacu.

14.2 Clayoquot Biosphere Trust update
Rebecca Hurwitz, Executive Director, Clayoquot Biosphere Trust

14.3 UNESCO Designation of the Clayoquot Biosphere Maintained
Rebecca Hurwitz, Executive Director, Clayoquot Biosphere Trust

14.4 Ambulance Paramedics of British Columbia - CUPE 873
Troy Clifford, Provincial President, Ambulance Paramedics of BC, CUPE Local 873

2021.2301.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**
THAT Council direct Staff to request a delegation from the Ambulance Paramedics of British Columbia.

CARRIED.

14.5 Appointment of Directors to Regional District Board
Kelly Kenney, Corporate Officer, City of Langley

14.6 Cathy Peters presentation to Global Virtual Summit on the Impact of Pornography on Youth and Children "Connect to Protect" - please attend; October 13-15, 2021.
Cathy Peters, BC anti-human trafficking educator, speaker, advocate

15. COUNCIL COMMITTEE REPORTS

15.1 Councillor Marilyn McEwen
Deputy Mayor January - March 2021

September 25 - Attended Vancouver Island Regional Library Board of Trustees Regular meeting
September 27 - 28 - Attended Council of Senior Citizens' Organizations of British Columbia conference
October 5 - Attended Tourism Master Plan Open House

15.2 Councillor Lara Kemps
Deputy Mayor April - June 2021

End of September - Attended Ucluelet Secondary School PAC Meeting and elected board members.
October 5 - Attended Tourism Master Plan Open House

15.3 Councillor Jennifer Hoar
Deputy Mayor July - September 2021

October 6 - Attended Wild Pacific Trail Board Meeting. The society is moving forward with the new lookouts.
September 30 - Attended the "Escaping Residential Schools" exhibit from the Legacy of Hope Foundation on display at the Ucluelet Secondary School.

15.4 Councillor Rachelle Cole
Deputy Mayor October - December 2021

September 22 - Attended ACRD Board Meeting.
September 23 - Attended UES PAC meeting
October 6 - Attended West Coast Committee

15.5 Mayor Mayco Noël

September 18 - Attended Yuułu?iŋ?ath Day
October 12 - Met with Minister Osborne

The Mayor noted that the Yuułuᑭiᑭᑭᑭᑭᑭ Government declared a local state of emergency effective on October 7th.

16. OTHER BUSINESS

There was no other business.

17. QUESTION PERIOD

There were no questions.

18. CLOSED SESSION

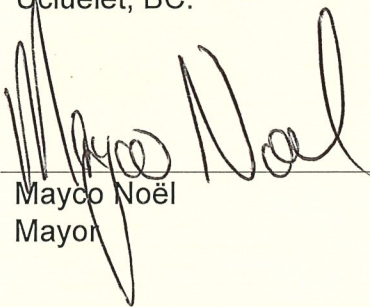
There was no closed session.

19. RECONVENE FROM CLOSED SESSION

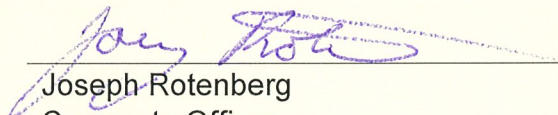
20. ADJOURNMENT

The meeting was adjourned at 5:05 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, October 12, 2021 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël
Mayor



Joseph Rotenberg
Corporate Officer