

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, September 8, 2020 at 3:30 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole, Hoar, and Kemps,
 Staff: Mark Boysen, Chief Administrative Officer
 Bruce Greig, Manager of Community Planning
 Donna Monteith, Chief Financial Officer (Attending Via Zoom)
 Abby Fortune, Manager of Recreation & Tourism (Attending Via Zoom)
 Joseph Rotenberg, Manager of Corporate Service
 Nicole Morin, Corporate / Planning Clerk

Regrets: Councillor McEwen

1. CALL TO ORDER

The meeting was called to order at 3:30 PM.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

Council acknowledged the Yuułuʔiłʔatḥ First Nation, on whose traditional territories the District of Ucluelet operates.

3. NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that this proceeding is being video recorded and broadcast on YouTube. The Mayor further advised that part of the meeting was conducted via Zoom which may store data on foreign servers.

4. ADDITIONS TO AGENDA

4.1 Addition to Agenda Item No. 12.2. "Application for a Mobile Vending Business License at 1708 Peninsula Road."

- **add the following correspondence after Page 176 of the Agenda as appendix C and D to the report:**
 - 2020-09-08 Food Cart Letter to Council**
 - 2020-09-08 ANAF Planter Plan**

5. APPROVAL OF AGENDA

5.1 September 8, 2020 Regular Agenda

2020.172.REGULAR **It was moved by Councillor Cole and seconded by Councillor Kemps**

THAT Council approve the September 8, 2020 Regular Agenda as amended.
CARRIED.

6. ADOPTION OF MINUTES

6.1 August 12, 2020 Special Council

2020.173.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Kemps**
THAT Council adopt the August 12, 2020 Special Council Meeting Minutes as presented.

CARRIED.

6.2 August 13, 2020 Special Council

2020.174.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Kemps**
THAT Council adopt the August 13, 2020 Special Council Meeting Minutes as presented.

CARRIED.

6.3 August 18, 2020 Regular Council

2020.175.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Hoar**
THAT Council adopt the August 18, 2020 Regular Council Meeting Minutes as presented.

CARRIED.

7. UNFINISHED BUSINESS

There was no unfinished business.

8. MAYOR'S ANNOUNCEMENTS

Mayor Noël commended the community on their adoption of COVID-19 protocols throughout the summer and acknowledged challenges on the back roads in the region.

9. PUBLIC INPUT, DELEGATIONS & PETITIONS

9.1 Public Input

There was no public input.

9.2 Delegations

Markus Rannala, James Inkster, Nick Holatko, Ucluelet Mountain Bike Association (UMBA)
Re: Letter of Permission from Council for Barkley Community Forest

Donna Monteith, Chief Financial Officer, left the meeting before this presentation began.

Markus Rannala, Executive Director, and Nick Holatko, Treasurer, presented on behalf of the Ucluelet Mountain Bike

Association (UMBA). UMBA's objective is to develop and maintain mountain bike trails in the Barkley Community Forest. The Delegation outlined the ecological suitability of the site, economic and community benefits of mountain biking trails, engagement with First Nation Governments, the conceptual layout of the trails, costs, and a timeline for the development of the trails.

The delegates requested the following from Council:

1. Written support sent to Barkley Community Forest, authorizing a formal land use agreement.
2. Written support authorizing the release of \$183,000 from the Barkley Community Forest Dividend to complete Year 1, phases 1 through 7, of the Barkley Community Forest Bike Trail Master Plan.
3. \$18,300 annual maintenance budget from the District of Ucluelet.

Council recommended that UMBA work with Tourism Ucluelet and consider a board model that ensures District interest are represented.

Donna Monteith, Chief Financial Officer, returned to the meeting after this Delegation concluded.

10. CORRESPONDENCE

10.1 Waste Reduction Week 2020

Jessie Christopherson, Recycling Council of British Columbia

2020.176.REGULAR **It was moved by Mayor Noël and seconded by Councillor Cole**

THAT Council declares October 19-25, 2020, Waste Reduction Week in the District of Ucluelet.

CARRIED.

11. COUNCIL COMMITTEE REPORTS

11.1 Councillor Marilyn McEwen

Deputy Mayor January - March 2020

11.2 Councillor Lara Kemp

Deputy Mayor April - June 2020

- Attended bi-monthly COVID-19 Recovery Task Force Meeting and announced that the "Show Your Love for the West Coast" campaign launched on September 3.

- August 31 - Attended West Coast Local Labour Indicators Project Working Group. The study will provide a community specific indicator for the labour force.

11.3 Councillor Jennifer Hoar
Deputy Mayor July - September 2020

- Masks are now mandatory at the Co-op. Encouraged residents to be kind Co-op staff and keep everyone safe.
- Will attend the Wild Pacific Trail Society Meeting on September 9, 2020.

11.4 Councillor Rachelle Cole
Deputy Mayor October - December 2020

- Noted discussions at the ACRD regarding West Main and the camping in that area.

11.5 Mayor Mayco Noël

- Noted media coverage on the "Show Your Love for the West Coast" campaign.

12. REPORTS

12.1 Ucluelet Economic Development Corporation 2020 Annual Report
Joseph Rotenberg, Manager of Corporate Services

2020.177.REGULAR **It was moved by Councillor Cole and seconded by Councillor Hoar**

THAT Council approve recommendation 1 of the report item "Ucluelet Economic Development Corporation 2020 Annual Report" which states:

1. ***THAT Council directs the District of Ucluelet's authorized signatories to execute the Shareholder's Resolution in lieu of the 2020 Annual General Meeting for the Ucluelet Economic Development Corporation.***

CARRIED.

12.2 Application for a Mobile Vending Business License at 1708 Peninsula Road
John Towgood, Planner 1

Bruce Greig, Manager of Community Planning, presented this report. He noted the late item from the Army Navy Air Force (ANAF) and explained that this is a business license application for mobile vending at the property at 1708 Peninsula Road. He further explained that the Development Permit (the "DP") on the property only allows one mobile vending unit, so the new unit will replace mobile vending unit currently operating on the property known as Cheezus. Mr. Greig also noted the

DP is for a year-round food truck.

Council noted the outstanding DP requirement related to landscaping improvements at the ANAF and discussed the associated landscaping plans.

2020.178.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Cole**
THAT Council approve recommendation 1 of the report item "Application for a Mobile Vending Business License at 1708 Peninsula Road" which states:

1. ***THAT Council approve the issuance of a business license to Brandon and April Thompson for Mobile Vending on Lot: 1, Plan: VIP5190, Clayoquot District (1708 Peninsula Road) to operate in a location previously approved for Mobile Vending on July 10, 2018 by Development Permit No. 3050-20-DP18-04.***

CARRIED.

13. LEGISLATION

13.1 Freedom of Information Bylaw Update ***Joseph Rotenberg, Manager of Corporate Services***

Mr. Rotenberg presented this report. He noted that the proposed bylaw names the Manager of Corporate Services, rather than Council, as the Head for the purpose of the *Freedom of Information and Protection of Privacy Act*.

2020.179.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Cole**
THAT Council approve recommendation 1 of the report item "Freedom of Information Bylaw Update" which states:

1. ***THAT Council give first, second and third reading to District of Ucluelet Council Freedom of Information and Protection Bylaw No. 1279, 2020.***

CARRIED.

14. OTHER BUSINESS

14.1 Liquor and Cannabis Regulation Branch Temporary Expansion of Food Primary and Liquor Primary License

Council discussed limiting the recommendation to temporarily expand food primary and liquor primary licenses to six months rather than recommending that it be extended to October 31, 2021.

Bruce Greig, Manager of Community Planning, indicated that Council will have to provide direction regarding whether to extend the temporary Development Permits currently associated with the temporary expanded

service areas allowed by the Liquor and Cannabis Regulation Branch.

2020.180.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Hoar**
THAT the District of Ucluelet indicate to the Liquor and Cannabis Regulation Branch (LCRB) that the temporarily expanded service areas for food primary, liquor primary and manufacturing licensees should be extended for another year, until October 31, 2021.

CARRIED.

15. QUESTION PERIOD

There were no questions.

16. CLOSED SESSION

16.1 Procedural Motion to Move In-Camera

THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(c),(e),(i),(k), and 90(2)(b) of the Community Charter.

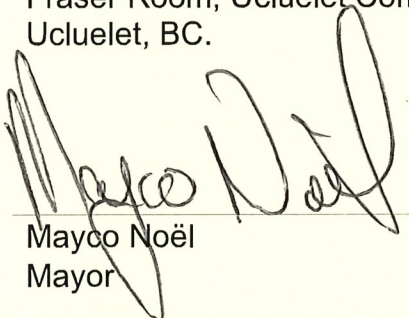
2020.181.REGULAR **It was moved by Mayor Noël and seconded by Councillor Cole**
THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(c),(e),(i),(k), and 90(2)(b) of the Community Charter.

CARRIED.


17. ADJOURNMENT

17.1 The meeting was adjourned at 5:33 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, September 8, 2020 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël
Mayor



Mark Boysen
CAO