

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, February 25, 2020 at 3:30 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole, Hoar, Kemps, and McEwen
 Staff: Mark Boysen, Chief Administrative Officer
 Donna Monteith, Director of Finance
 Bruce Greig, Manager of Community Planning
 Joseph Rotenberg, Manager of Corporate Services
 Brent Ashton, Bylaw Officer
 Nicole Morin, Corporate / Planning Clerk

Regrets:

1. CALL TO ORDER

Mayor Noël called the meeting to order at 3:30 PM.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

Council acknowledged the Yuułu?if?ath First Nation, on whose traditional territories the District of Ucluelet operates.

3. NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that this proceeding is being video recorded and broadcast on YouTube.

4. ADDITIONS TO AGENDA

4.1 1. Addition to the Agenda - add new Item No.10.5 Highway Four Closures after page 111

a. C-5 MOTI Correspondence

2. Addition to the Agenda Item 9.2 Delegations after page 11

a. 02-25-2020 Chamber of Commerce Letter Requesting Funding Support

5. APPROVAL OF AGENDA

5.1 February 25, 2020 Regular Agenda

2020.022.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Hoar**
THAT Council approve the February 25, 2020 Agenda as amended.

CARRIED.

6. ADOPTION OF MINUTES

6.1 February 11, 2020 Regular Minutes

Council noted the following errors:

- At the bottom of page 5, add "n" to the word "productio".
- Add "Missoula Theatre" after production.

2020.023.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council approve the February 11, 2020 Regular Minutes as amended.
CARRIED.

7. UNFINISHED BUSINESS

7.1 There was no unfinished business.

8. MAYOR'S ANNOUNCEMENTS

8.1 **Mayor Noël rose and reported that Council approved the proposed 2020-2023 Collective Agreement between the District of Ucluelet and CUPE Local 118 (Ucluelet) at the February 18, 2020 Closed Council meeting.**

9. PUBLIC INPUT, DELEGATIONS & PETITIONS

9.1 Public Input
There was no public input.

9.2 Delegations

Laurie Gehrkie, Ucluelet Chamber of Commerce ***Chamber of Commerce Update***

Councillor Kemps recused herself at 3:32 PM due to conflict of interest arising from her role as Executive Director of the Ucluelet Chamber of Commerce.

Laurie Gehrkie, Board Vice-President presented a slideshow, highlights included:

- History of the Chamber of Commerce.
- Events they are involved in which include; Van Isle 360, Porsche Club, Edge 2 Edge Marathon, Midnight Madness, Soapbox Derby, Ukee Days, and Business Décor Contest.
- Their lobbying and support initiatives for 2019 included issuing 50 letters of support, and assisting 40 people with

- housing.
- Nominated for a Small Business BC - Open for Business Award and a BC Economic Development Association Award.
- Current initiatives include staff housing at Ucluelet Lodge, locating and establishing a commercial laundry facility, Culinary Round Table, Mayor's Lunch and many networking events.
- A video on the Employee Attraction "Board to Board" Initiative that encourages people to come to Ucluelet for summer employment was presented.

Ms. Gehrkie noted that the Chamber is requesting an annual contribution of \$35,000 for the three budget years of 2020, 2021 and 2022. She noted that the Chamber is growing and moving towards self-sufficiency, and that 6 out of their 11 newest members are new businesses.

Council questions and comments:

- Can you describe the Ambassador Program? Ms. Gehrkie noted that this three year program aims to educate front line and tourism staff about all that the area has to offer. She noted that the Chamber is planning to contribute \$10,000 to the program and it should start in May.
- Can you give us a clear understanding of the outcomes for specific programs over the next three years? Ms. Gehrkie noted the following in response:
 - Moving forward with Business Continuity Study.
 - Develop landlord and housing pool.
 - Work with winter resort municipalities to encourage the seasonal flow of employees between communities.
 - Seasonal celebrations for seasonal employees to encourage them to return.
 - Employee and employer training, including how to apply for grants.
- Council noted that the employee attraction video could be a useful tool.
- Can the Chamber of Commerce provide a report on their activities over the year? Ms. Gehrkie noted that a report could be provided.
- What is the next step for budget process? Mr. Boysen noted that the Chamber's funding request can be integrated into the Special Budget meeting on March 12.
- Has \$30,000 for economic development been allocated to a project? Mr. Boysen noted that it has not yet been

allocated.

- Council noted that they would like to see the report from the Chamber prior to the Special Budget meeting on March 12.

2020.024.REGULAR

It was moved by Councillor McEwen and seconded by Councillor Hoar.

THAT Council defers the Ucluelet Chamber of Commerce's request for budget support to the March 12 Special Budget meeting.

CARRIED.

10. CORRESPONDENCE

Councillor Kemps returned to the meeting at 3:55 after Council dealt with item 9.2.

Council recessed at 3:55 PM.

Council returned to session at 3:58 PM.

10.1 West Coast Fisheries: Sharing Risks and Benefits *Ken McDonald, House of Commons, Chair*

Council discussed the recommendations of the report and noted their general support of the recommendations.

10.2 B.C. Wild Salmon Advisory Council

Council discussed the strategies listed in the report and noted that they will support the strategies at AVICC.

10.3 Implementation of the Recommendations of the Report of the Standing Committee on Fisheries and Oceans - DRAFT *Mayor Noël, District of Ucluelet Mayor*

Council noted an error in the letter that needs to be corrected as follows:

- Remove "the" before Ucluelet in first line of the letter.
- Add comma after "As you may know".

2020.025.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**

THAT Council supports the letter, "Implementation of the Recommendations of the Report of the Standing Committee on Fisheries and Oceans".

CARRIED.

10.4 Ucluelet Schools Seismic Project - Municipal Contribution *School District 70, Lindsay Cheetham, Secretary Treasurer*

Council discussed the funding request for electrical upgrades and the

installation of a generator as part of the Ucluelet Schools Seismic Project.

2020.026.REGULAR **It was moved by Mayor Noël and seconded by Councillor McEwen**

THAT Council commits to contributing a maximum of \$170,000 for the installation of a generator for the Ucluelet Schools Seismic Project.

CARRIED.

10.5 Highway Four Closures

Claire Trevena, Minister, Ministry of Transportation and Infrastructure

Council noted the following:

- Communications during 24 hours closure in January were not communicated well.
- Message board was not working and Drive BC updates were over three hours late.
- Flagger are not passing on information to waiting motorists, and there is some doubt if flaggers are being provided information.
- 82 businesses participated in Ucluelet Chamber of Commerce survey about the impact of the closures. This data will be used to lobby government at UBCM.
- Road openings are inconsistent and unreliable.
- Mayor Noël is planning to meet a MOTI representative on March 24 and will share Council's concerns at that time.

11. INFORMATION ITEMS

11.1 There were no information items.

12. COUNCIL COMMITTEE REPORTS

12.1 Councillor Marilyn McEwen
Deputy Mayor January - March 2020

Councillor McEwen attended the following:

Feb 18 - Mayor's Lunch

Feb 18 - Harbour Authority Meeting

Feb 18 - SD70 Seismic Update Meeting

Feb 19 - Committee of the Whole Grant-In-Aid Meeting

Feb 20 - Special Budget Meeting

12.2 Councillor Lara Kems
Deputy Mayor April - June 2020

Councillor Kems attended the following:

Feb 18 - Mayor's Lunch

Feb 18 - Harbour Authority Meeting
Feb 18 - SD70 Seismic Update Meeting
Feb 19 - Committee of the Whole Grant-In-Aid Meeting
Feb 20 - Special Budget Meeting
Feb 22 - Small Business BC Awards

12.3 Councillor Jennifer Hoar
Deputy Mayor July - September 2020

Councillor Hoar attended the following:
Feb 18 - Mayor's Lunch
Feb 18 - Harbour Authority Meeting
Feb 18 - SD70 Seismic Update Meeting
Feb 19 - Committee of the Whole Grant-In-Aid meeting
Feb 20 - Special Budget Meeting

12.4 Councillor Rachelle Cole
Deputy Mayor October - December 2020

Councillor Cole attended the following:
Feb 12 - Hospital meeting
Feb 18 - Alberni Clayoquot Regional District Public Hearing on Cannabis Production
Feb 18 - Mayor's Lunch
Feb 18 - Harbour Authority Meeting
Feb 18 - SD70 Seismic Update Meeting
Feb 19 - Committee of the Whole Grant-In-Aid meeting
Feb 20 - Special Budget Meeting

12.5 Mayor Mayco Noël

Mayor Noël attended the following:
Feb 18 - Mayor's Lunch
Feb 18 - Harbour Authority Meeting
Feb 18 - SD70 Seismic Update Meeting
Feb 19 - Committee of the Whole Grant-In-Aid meeting
Feb 20 - Special Budget Meeting

13. REPORTS

13.1 Appointment of Joseph Rotenberg as Deputy Corporate Officer
Joseph Rotenberg, Manager of Corporate Services

2020.027.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**
THAT Council approve recommendation 1 of report item, "Appointment of Joseph Rotenberg as Deputy Corporate Officer" which states:
1. *THAT Council appoint Joseph Rotenberg as Deputy Corporate Officer.*

CARRIED.

13.2 Ucluelet Economic Development Corporation
Joseph Rotenberg, Manager of Corporate Services

2020.028.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Cole**

THAT Council approve recommendation 1 of the report item "Ucluelet Economic Development Corporation" which states:

1. *THAT Council direct Staff to take the steps necessary to:*
 - a. *update the Directors of the Ucluelet Economic Development Corporation (UEDC) to Mayco Noël, Lara Kemps, Rachelle Cole, Marilyn McEwen and Jennifer Hoar;*
 - b. *update the Officers of the UEDC to Mayco Noël and Marilyn McEwen; and,*
 - c. *file the 2019 UEDC annual report.*

CARRIED.

14. LEGISLATION

14.1 Zoning Bylaw Amendment for Two Existing Duplexes (Adoption)
Joseph Rotenberg, Manager of Corporate Services

2020.029.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Cole**

THAT Council approve recommendation 1 of report item, "Zoning Bylaw Amendment for Two Existing Duplexes (Adoption)" which states:

1. *THAT District of Ucluelet Zoning Amendment Bylaw No. 1261, 2020, be given third reading.*

CARRIED.

2020.030.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Cole**

THAT Council approve recommendation 2 of report item, "Zoning Bylaw Amendment for Two Existing Duplexes (Adoption)" which states:

2. *THAT District of Ucluelet Zoning Amendment Bylaw No. 1261, 2020, be adopted.*

CARRIED.

14.2 Zoning Bylaw Amendment and DVP for 1178 Coral Way (Adoption)
Joseph Rotenberg, Manager of Corporate Services

Bruce Greig, Manager of Community Planning presented the report and:

- reviewed a slide of the subject property's title.
- explained the notices on title including the difference between restrictive covenants and statutory building schemes.
- noted that the District has no role in enforcing the building scheme as this is private agreement between property owners.
- explained that building schemes do not negate or take priority over District zoning laws.

Council questions and comments:

- Could you please clarify if this is monthly rental or short term rental? Mr. Greig answered that the bylaw amendment only permits an accessory dwelling unit where there is no B&B, so short term rental would not be permitted.
- Could the owners do a B&B in their home? Mr. Greig answered that that they would not be able to do short term rental.

2020.031.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Kemps**
THAT Council approve recommendation 1 of the report item "Zoning Bylaw Amendment and DVP for 1178 Coral Way (Adoption)" which states:
1. THAT District of Ucluelet Zoning Amendment Bylaw No. 1259, 2019, be given third reading.

CARRIED.

2020.032.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Kemps**
THAT Council approve recommendation 2 of the report item "Zoning Bylaw Amendment and DVP for 1178 Coral Way (Adoption)" which states:
2. THAT District of Ucluelet Zoning Amendment Bylaw No. 1259, 2019, be adopted.

CARRIED.

2020.033.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Kemps**
THAT Council approve recommendation 3 of the report item "Zoning Bylaw Amendment and DVP for 1178 Coral Way (Adoption)" which states:
3. THAT Development Variance Permit 19-06 be issued.

CARRIED.

15. OTHER BUSINESS

15.1 **Council discussed who would best serve on the ʔapsčiiik ʔašii Visitor Experience Offer Advisory Committee. Parks Canada Agency is requesting that Tla-o-qui-aht First Nation, Yuułuʔiłʔatḥ, District of Tofino and District of Ucluelet provide a representative who is willing to be part of an Advisory Committee to provide advice and recommendations regarding inclusion of key visitor experience elements along the ʔapsčiiik ʔašii, the new multi-use pathway in the Long Beach unit of Pacific Rim National Park Reserve.**

2020.034.REGULAR **It was moved by Councillor McEwen and seconded by Mayor Noël**
THAT Council appoint Abby Fortune to the ʔapsčiiik ʔašii Visitor Experience Offer Advisory Committee.

CARRIED.

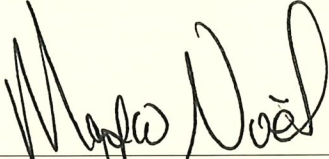
16. QUESTION PERIOD

16.1 **There were no questions from the public.**


17. ADJOURNMENT

17.1 The Regular Council meeting was adjourned at 4:40 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, February 25, 2020 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël
Mayor



Mark Boysen
CAO