

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, July 11, 2017 at 7:30 PM

Present: **Chair:** Mayor St. Jacques
 Council: Councillors McEwen, Oliwa, Mole, and Noel
 Staff: Mark Boysen, Chief Administrative Officer
 Don Schaffer, Interim Deputy Officer
 Darcey Bouvier, Recording Secretary

Regrets:

1. CALL TO ORDER

1.1 Mayor St. Jacques called the regular meeting to order at 7:30 pm.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 Council acknowledged the Yuulu?il?ath First Nations on whose traditional territories the District of Ucluelet operates.

3. ADDITIONS TO AGENDA

4. ADOPTION OF MINUTES

4.1 June 27, 2017 Regular Minutes

- Councillor Noel noted on page 9 the heading should be "Barkley Community Forest Board" and not "Central West Coast Forest Society".

It was moved by Councillor McEwen and seconded by Councillor Oliwa

THAT Council approve the June 27, 2017 Regular Minutes as amended.

CARRIED.

4.2 June 27, 2017 Late Items Minutes

It was moved by Councillor McEwen and seconded by Councillor Noel

THAT Council adopt the June 27, 2017 Late Items Minutes as presented.

CARRIED.

5. UNFINISHED BUSINESS

5.1 Councillor Oliwa requested Mayor and Council receive a copy of all outgoing correspondences that are sent on their behalf.

6. MAYOR'S ANNOUNCEMENTS

6.1 Mayor St. Jacques noted that Ukee Days is being held on July 21-23, 2017.

7. PUBLIC INPUT, DELEGATIONS & PETITIONS

7.1 Public Input

R. Hurwitz spoke on behalf of the Clayoquot Biosphere Trust (CBT) and extended an invitation to the Regional Gathering on Sunday, September 17, 2017. The CBT sees a need for ongoing healing and reconciliation in response to ongoing discussions surrounding Canada's 150th Anniversary. This invitation is for all communities, residents and visitors to come together to share our strengths, shared history, cultural diversity and to move forward in a positive direction for the future of our region. They welcome Mayor and Council's participation and extended an invitation to be apart of the opening ceremony if Mayor and Council are available.

7.2 Delegations

8. CORRESPONDENCE

9. INFORMATION ITEMS

9.1 Community Naloxone Information Distribution Coastal Family Resource Coalition

Councillor Mole

- Asked to have this item included on the agenda to ensure that everyone is aware this service is available, in addition to training opportunities.

It was moved by Councillor McEwen and seconded by Councillor Noel

THAT Council receive information item "Community Naloxone Information Distribution".

CARRIED.

10. COUNCIL COMMITTEE REPORTS

10.1 Councillor Sally Mole Deputy Mayor April – June

Ucluelet & Area Child Care Society

- Attended the Day Care at the request of the Manager
- The children were making get well cards for a child that

broke his arm (not at the daycare); this child had sent a wish list to the daycare for his birthday and these items are now starting to come in.

- Request Council to write a letter to this child to thank him for his efforts and to wish him well in his recovery.

Westcoast Community Resources Society

- Had their audit done this past Wednesday; everything is solid and they are doing very well.

Coastal Family Resource Coalition

- Participated in a conference call with the Coalition leaders; discussed how they are transitioning into a new model of managing the Coordinator; working with the Clayoquot Biosphere Trust to see how they could manage the Coalition - at present it is managed through the Westcoast Community Resources Society. We are seeing some gaps, but hopeful this new management model will work. Working on a memorandum of understanding and clear parameters on the funding for that position.

=> Other Reports

- Ukee Days coming up July 21-23, 2017. Lots of great events throughout the weekend.

10.2 Councillor Marilyn McEwen

Deputy Mayor July – September

West Coast Multiplex Society

- Had their regular meeting on Monday evening. They are working on their golf scramble fundraiser, which will be September 16th.
- Society looking at community gaming grants for future planning purposes. Geoff Lyons and Howie Hamilton met in Victoria with the Gaming Association and it looks positive they will qualify for future gaming grants.
- On July 7th, the Board and West Coast Committee met with the architects VDA for the second time. This was a two hour meeting and the discussion was on the design of the building. VDA went away with a pretty clear idea of what the communities are wanting the building to look like and that phase two will be the swimming pool. They are going to come back with a design that the whole committee will have a chance to look at one more time.

10.3 Councillor Mayco Noel
Deputy Mayor October – December

Ucluelet Volunteer Fire Brigade

- Attended their official Wet Down Ceremony tonight that welcome's Ucluelet's new firetruck into service.

Ucluelet Chamber of Commerce

- Lara Kemps is the new Executive and started last week; she has a lot of knowledge of the West Coast, a lot of contacts and she brings some great ideas this organization. Will have to get back to Lara about funding; will direct staff to look into whether or not a formal request was submitted by the Chamber.

Tourism Ucluelet

- Discussion surrounding whether or not to go from 2% to 3%, majority wishing to stay at 2%. Visitor numbers between 500-600 people at the junction daily, and the office downtown between 50-100 people.

Barkley Community Forest Board

- Two days ago the first load of logs were being scaled at the Kennedy sort. This was an exciting event, and things are moving along nicely there.

=> Other Reports

- Also attended the Multiplex meeting. Great to see that it is moving along nicely.

10.4 Councillor Randy Oliwa
Deputy Mayor January – March

10.5 Mayor Dianne St. Jacques

Alberni-Clayoquot Regional District Board

- There was a Board meeting, but nothing to report as far as the West Coast goes.

=> Other Reports

- Attended the Multiplex meeting as well. The purpose of the

architectural work is to get a final plan, as well as a final total on costs. This will then be presented to the public; this information should be ready by the end of the summer.

- Attended a meeting with Ucluelet Harbour Seafood, along with Mr. Schaffer and Mr. Boysen. Still having issues with respects to noise down there. Met with UHS Tyson Yeck, from head office at Pacific Seafoods; they are willing to do more things to muffle the noise; hang some noise dampers; had a consultant take some measurements of the engines to be able to blanket those; it will take 4-6 weeks to get that work done. They had previously been shutting off the compressors at 7pm night but unfortunately they are getting into their busy time of year so won't be able to continue to turn them off. Met with the neighbours and provided an update on that as well.
- Attended the July 1st celebration event; lots of great participation. Thank you to Abby Fortune and her team for putting that on.

2016-4

It was moved by Councillor Noel and seconded by Councillor Oliwa.

THAT Council accept all committee reports as presented.

CARRIED.

11. REPORTS

11.1 Request for Staff Report for Amphitrite Point Lands Usage *Abby Fortune, Director of Parks & Recreation*

It was moved by Councillor Mole and seconded by Councillor McEwen

THAT Council approve recommendations 1-4 of report item, "Amphitrite Point Lands - Block B DL 1507 And 1517 Clayoquot District" which states:

1. *THAT Council direct staff to bring forward a report in September to identify options for potential uses and partnerships for the property of Amphitrite Point Lands Block B District Land 1507 and 1517 Clayoquot District, as laid out by the Province in the agreement,*
2. *THAT Staff identify opportunities, risks and challenges as they relate to the property and buildings,*
3. *THAT staff provide a timeline and operational plan for the property including basic budget, maintenance and timelines,*
4. *THAT staff request feedback from the community through public consultation in the fall of 2017 regarding future use of the District Lands.*

CARRIED.

11.2 Request for Noise Control Bylaw Extension and Road Closure *Abby Fortune, Director of Parks & Recreation*

It was moved by Councillor Mole and seconded by Councillor McEwen

THAT Council approve recommendations 1 through 4 of report item, "Ukee Days: Noise By-Law and Road Closure" which states:

1. *THAT Council allow Ukee Days festivities to act out side of the Noise Bylaw 915, Section 3, and Article G and grant an extension on Saturday, July 22, at the Ukee Days Fairgrounds (160 Seaplane Base Road) to midnight.*
2. *THAT Council authorizes the closing of Fraser Lane (10:00am - 10:00pm) in front of the Village Green on Friday, July 21.*
3. *THAT Council authorize the temporary closure of Peninsula for the Ukee Days Parade from 10:15am - 10:45am from Peninsula Rd & Matterson Drive to Peninsula Road & Seaplane Base Road for the Ukee Days parade on Saturday, July 22, 2017*
4. *THAT Council attends the Ukee Days festivities July 21-23 and invites the community to join them*

CARRIED.

**11.3 Request for Water Service to BC Hydro Lot 479
Warren Cannon, Superintendent of Public Works**

Council discussed the following points:

- Concerned about the cost associated to this and who pays the associated cost.
- Would Hydro be on a metered system? CAO Mark Boysen advised that yes, they would be on a metered system.
- Has there been any cost to BC Hydro yet? Have they paid for the report writing, Warren Cannon's time? CAO Mark Boysen advised Mr. Cannon received the report, so Mr. Cannon's time has been limited. This was a request that was submitted to him.
- It would be nice to see a map attached to this request.
- Concern that this proposal will open up the flood gates for additional applicants along the way. Who approves the hook-up or would it be the ACRD approving it? CAO Mark Boysen advised it would be a case-by-case basis for approval to make sure it met all the guidelines. Council has been presented with the water master plan, work was done by the engineering firm that we have contracted and that report has been recently finalized. There are a range of actions that Mr. Cannon is currently working on to ensure that our water supply is secure and has more capacity. Any submission that comes to us that asks for additional connections would come through this process unless we decide to change the process; have a more detailed guidelines for applicants to follow or a new process on how we move things forward. Present the results of that final water plan for the community and look at those options and how people hook up to the water in the future.

- There is already an agreement with the ACRD which outlines the property has to fall within the service area boundaries. This particular property does not fall within those service area boundaries. Concerned we are setting a precedent especially since the last two years we have had water restrictions. If Wyndansea was to go forward, what would the amount of water we would need for that property? Need to be assured that we have enough water for our own community development before we start before we start going outside of our service agreement and supplying someone new. A lot of the properties in that area have wells and this could be an option for BC Hydro. I don't know if they would be a big user. I think it would be beneficial for us to wait and see the water plan and then possibly take another look at this request.

It was moved by Councillor McEwen and seconded by Councillor Oliwa

THAT Council approve recommendation 1 of report item, "Request for water servicing to BC Hydro Lot 479 Alberni-Clayoquot Regional District (ACRD)" which states:

1. *THAT Council approve supplying water to the proposed BC Hydro building on Lot DL 479 within the Alberni-Clayoquot Regional District (ACRD)*

DEFEATED.

11.4 Request to Move Funds to Cover an Increase in Building Inspection Service
John Towgood, Planner 1

It was moved by Councillor Oliwa and seconded by Councillor McEwen

THAT Council approve recommendation 1 of report item, "Request to Cover an Increase in Building Inspection Service" which states:

1. *THAT Staff be directed to move \$10,000 from the LED lighting special project to building inspection.*

CARRIED.

11.5 Request for Development Permit & Development Variance Permit Approval
John Towgood, Planner 1

It was moved by Councillor Noel and seconded by Councillor McEwen

THAT Council approve recommendation 1 of report item, "Development Permit and Associated Variance for Lot: D, Plan: VIP 4011, District: 09", which states:

1. *THAT Development Permit 17-06 and Development Variance Permit 17-02 be approved.*

CARRIED.

12. LEGISLATION

12.1 REPORT

Council Remuneration Bylaw Update
Don Schaffer, Interim Corporate Officer

It was moved by Councillor Noel and seconded by Councillor McEwen

THAT Council approve recommendation 1 of legislation item, "Council Remuneration Bylaw Update", which states:

1. *THAT Council give three readings to the bylaw attached to this report as Appendix "A"*

CARRIED.

12.2 APPENDIX A
Bylaw No. 1219, 2017

It was moved by Councillor Mole and seconded by Councillor Oliwa

THAT Council give First reading to Council Remuneration, Expense Reimbursement and Benefits Bylaw No. 1219, 2017.

CARRIED.

It was moved by Councillor Mole and seconded by Councillor Oliwa

THAT Council give Second reading to Council Remuneration, Expense Reimbursement and Benefits Bylaw No. 1219, 2017.

CARRIED.

It was moved by Councillor Mole and seconded by Councillor McEwen

THAT Council give Third reading to Council Remuneration, Expense Reimbursement and Benefits Bylaw No. 1219, 2017.

CARRIED.

12.3 APPENDIX B
Bylaw No. 1042, 2017

Council McEwen

- Noted a correction should be made as the date should read 2007, not 2017.

12.4 APPENDIX C
Bylaw No. 1145, 2012

It was moved by Councillor Oliwa and seconded by Councillor Noel

Motion to receive Appendix B and C for information as amended.

CARRIED.

13. LATE ITEMS

- Late items will be addressed here as addenda items

14. NEW BUSINESS

14.1 Councillor Mole

- Make a motion for a letter to Tucker Udell
- Disappointed that Ucluelet did not receive summer funding money for our summer students this year.

It was moved by Councillor Mole and seconded by Councillor McEwen

THAT Council write a letter to Tucker Udell, to recognize his citizenship and to thank him for his thoughtfulness by requesting his family and friends donate supplies to the Daycare for his birthday instead of receiving gifts himself.

CARRIED.

It was moved by Councillor Mole and seconded by Councillor McEwen

THAT Council write a letter to our local Member of Parliament expressing our extreme disappointment in not receiving the summer funding grant for the summer students this year as we rely heavily on this funding.

CARRIED.

14.2 Councillor Noel

- Questioned if there were any updates on the District's water situation? CAO Mark Boysend advised water consumption is up and usage is higher than usual; attributes this to the increased activities at the fish plant as well as the influx of tourists. The reading from the well system looks good, it is currently 1 meter higher than it was last year. Looking to have this information presented to Council in August when we have the water master plan completed to present.

14.3 Councillor Oliwa

- Discussed a water conservation initiative in Victoria called "Fix a Leak Week". Great way to get the community on board to conserve water; there could be an education component to get the schools involved; potential to for big savings with small initiatives like this.
- We have made motions in the past to meet with the Board of Education, but have yet to see that happen. As UBCM fast approaches, that Council create a small committee and give leeway to getting that meeting together. Important for all of Council to be on the phone with the Board of Education; at the very least their Executive, as well as their Administrator to get a summary of where SD70 is at with a seismic upgrade.
- Noted Ucluelet's bid to host the HAABC's 2018 Convention was not successful. Will try again for 2019.

It was moved by Councillor Oliwa and seconded by Councillor Noel

THAT Council direct our administration to expedite a meeting with the Board of Education and their Administrator as soon as possible to discuss Council's initiative and briefing notes for the upcoming meeting with the Minister of

15. QUESTION PERIOD

16. CLOSED SESSION

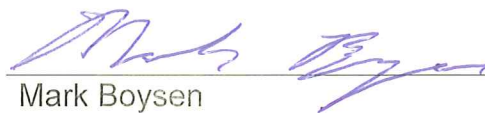
17. ADJOURNMENT

17.1 Mayor St. Jacques adjourned the regular meeting at 8:53 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, July 11, 2017 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Dianne St. Jacques
Mayor



Mark Boysen
CAO