

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, February 14, 2017 at 10:00 AM

Present: **Chair:** Councillor Oliwa
 Council: Councillors McEwen, Mole, and Noel
 Staff: Andrew Yeates, Chief Administrative Officer;
 Darcey Bouvier, Recording Secretary

Regrets: Mayor St. Jacques

1. CALL TO ORDER

1.1 Acting Mayor Oliwa called the meeting to order at 10:00 am

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 Council acknowledged the Yuułuʔiłʔatḥ First Nations on whose traditional territories the District of Ucluelet operates.

3. ADDITIONS TO AGENDA

4. ADOPTION OF MINUTES

4.1 **January 24, 2017 Regular Minutes**

2017-038 **It was moved by Councillor McEwen and seconded by Councillor Noel**
 THAT Council approve the January 24, 2017 Regular Minutes as presented.
 CARRIED.

5. UNFINISHED BUSINESS

5.1 Councillor Noel inquired as to whether the Chamber of Commerce was provided a copy of all the businesses with a current business license, to which the CAO replied that the District would be providing that to them.

5.2 Acting Mayor Oliwa inquired if the business license application was available on the District of Ucluelet website, to which the CAO replied in the affirmative.

6. MAYOR'S ANNOUNCEMENTS

6.1 Acting Mayor Oliwa noted for the public that in light of an administrative error denoting the incorrect time on the public hearing agenda, Council proposed to table discussion of Bylaw No. 1211, 2016 to a future meeting.

2017-039

It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council table discussion of Third Reading for Zoning Amendment Bylaw
No. 1211, 2016.

CARRIED.

7. PUBLIC INPUT, DELEGATIONS & PETITIONS

7.1 Public Input

F. Kennington presented on the issue of 1813 Cedar Grove Place and its intended designation as parkland, noting residents are in favour of it being gifted to the District to be used this way; Ms. Kennington requested the District keep residents informed of any actions taken with the property, noting that to-date District staff have been very responsive and helpful.

E. Larsen inquired if the District was able to locate any additional funds to assist with the quality of the proposed Marine Drive Trail. Mr. Larsen also requested the date of the next public budget meeting.

- Council responded that this project is one of the budget items for this year and want to ensure residents that Council intend to produce a nice, safe product but have not yet moved ahead on anything. There isn't a public budget meeting date set as of yet.

K. Fleming requested a new screen be installed on the sewer lagoon bypass due to the amount of plastic waste products that were found on the beach.

- Council responded that the District is currently upgrading the sewer lagoon, and will look into the issue.

R. Alexander advised he is in the process of converting old film that features Ucluelet in the late 1960's onto disc. Mr. Alexander plans to host a public showing of the films this Spring once they are converted and will donate the final product to the Ucluelet and Area Historical Society.

J. Ferris presented on behalf of the Ucluelet Local Food Society in support of the potential Community Garden with Edna Batchelor Park as the key site. Ms. Ferris hoped the location would be solidified soon so the Society could apply for grants.

Andrew Bailey questioned when the next Public Hearing would be.

- CAO Yeates replied there isn't currently a date set.

7.2 Delegations

Laurie Skene, Resident

Re: Development in Riparian Areas as per the OCP

- Council received a verbal presentation from local resident Laurie Skene regarding potential development in Riparian Areas as per the Official Community Plan. Ms. Skene provided Council with a handout, and referred to sections of the OCP Bylaw. Ms. Skene noted that her intent in presenting to Council was to request the District to hold off on any potential work until an environmental scan has been completed and the validity of a right of way is ensured.

8. CORRESPONDENCE

8.1 Request re: Proclamation of Toastmasters' Month Toastmasters International

2017-040 **It was moved by Councillor Mole and seconded by Councillor Noel**
THAT Council proclaim February 2017 as Toastmasters' Month in the District of Ucluelet.

CARRIED.

8.2 Request to Partner re: Pure Water Running Project Logan Ronhovde

2017-041 **It was moved by Councillor McEwen and seconded by Councillor Mole**
THAT Council write a letter of support for the Pure Water Running project that promotes clean drinking water initiatives in Nepal.

CARRIED.

8.3 Appointments to Clayoquot Biosphere Trust Board Rebecca Hurwitz

2017-042 **It was moved by Councillor Mole and seconded by Councillor Noel**
THAT Council move correspondence item "Appointments to Clayoquot Biosphere Trust Board" to an in-camera discussion.

CARRIED.

9. INFORMATION ITEMS

2017-045 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Council receive information items 9.1 through 9.6 as a block.

CARRIED.

9.1 Resurrection of the Postal Bank
The Canadian Postmasters and Assistants Association

9.2 Public Discussion on Climate Change & Energy
Gord Johns MP

9.3 January 11, 2017 Minutes
Recreation Commission

9.4 Let's Save Our Heritage Infrastructure
Peter Van Loan MP

2017-043 It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council direct staff to write a letter in support of Bill C-323.

CARRIED.

9.5 Funding Support for French Programs
Honourable Norm Letnick

2017-044 It was moved by Councillor Oliwa and seconded by Councillor McEwen
*THAT Council pass the funding support information from the BC Government
Francophone Affairs Program onto Parks and Recreation.*

CARRIED.

9.6 Correspondence re: Rural Education Feedback
Ucluelet Council

10. COUNCIL COMMITTEE REPORTS

10.1 Councillor Sally Mole
Deputy Mayor April – June

Ucluelet & Area Child Care Society

- Next meeting with the Day Care to be after the Regular Council Meeting

Westcoast Community Resources Society

- Next meeting with the Society will be next week in Tofino

Food Bank on the Edge

- Volunteers are actively preparing for the Chowder Chow Down event which is part of the upcoming Pacific Rim Whale Festival

Recreation Commission

- Minutes are on the Agenda to be reviewed

10.2 Councillor Marilyn McEwen
Deputy Mayor July – September

West Coast Multiplex Society

- Attended a West Coast Committee meeting on January 26, 2017 that included the Multiplex Board of Directors. They submitted a letter requesting the survey (to go out to all 5 communities to see if they are still interested in having this project) be postponed until the architectural plans are completed. Once the architectural plans are done, then the survey will be sent out.

10.3 Councillor Mayco Noel
Deputy Mayor October – December

Ucluelet Chamber of Commerce

- Recently held their 29th AGM. Erin McDonald is their new Executive Director, and comes from Nanaimo with lots of experience in social media and advertising. They have 13 spots available and 10 new members, whom are all women. The Chamber is heading in a great direction.

Community Forest Board

- The Barkley Community Open House was on February 8th. Lots of good feedback, community engagement and interest overall. Fallers will be starting a right of way; as well, they will be starting some road rehabilitation within the next week.

10.4 Councillor Randy Oliwa
Deputy Mayor January – March

=> Other Reports

- Attended the Barkley Community Forest Open House. The Board was pleasantly surprised at the number of people that attended. Other forestry representatives of non-profit organizations were also in attendance; gave lots of positive comments.

2016-46

It was moved by Councillor Oliwa and seconded by Councillor Wole.
THAT Council accept all committee reports.

CARRIED.

11. REPORTS

11.1 Expenditure Voucher G-3/17 *Jeanette O'Connor, CFO*

2017-047 **It was moved by Councillor Mole and seconded by Councillor McEwen**
THAT Council receive Expenditure Voucher G-3/17 for information.
CARRIED.

11.2 Development Variance Permit for Lot 50 *John Towgood, Planner 1*

2017-048 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Council approve recommendation 1 of report item, "Development
Variance for Lot 50, DL 282 Plan VIP79602", which states:
1. THAT Development Variance Permit DVP17-01 be approved as per the
drawings and conditions outlined within the body of this report.
CARRIED.

11.3 Community Garden *Abby Fortune, Director of Parks & Recreation* *John Towgood, Planner 1*

2017-049 **It was moved by Councillor McEwen and seconded by Councillor Mole**
THAT Council approve recommendation 1 of report item, "Community Garden",
which states:
1. THAT Council support, in principle, the Ucluelet Local Food Society
proposal to establish a community garden on District lands; AND
THAT Council support the Ucluelet Food Society recommendation to
locate the garden in Edna Batchelor Park and to pursue and/or support
appropriate grant opportunities.
CARRIED.

11.4 Bylaw Statistics Report *Christian Drabosenig, Bylaw Services Ambassador*

2017-050 **It was moved by Councillor Noel and seconded by Councillor McEwen**
THAT Council receive report item "Bylaw Statistics Report" for information.
CARRIED.

12. LEGISLATION

12.1 REPORT **Zoning Amendment Bylaw No. 1212, 2016 - Fourth Reading** *John Towgood, Planner 1*

2017-051 **It was moved by Councillor Noel and seconded by Councillor Mole**
THAT Council approve recommendation 1 of legislation item, "Proposal to
Amend Zoning Bylaw No. 1160, 2013 by Removing Lot: 6 Plan: VIP76238
District: 09 From R-2 Zone - Medium Density Residential and Place it in GH

Zone-Guest House", which states:

1. *THAT Zoning Amendment Bylaw No. 1212, 2016 be given Fourth and Final Reading.*

CARRIED.

12.2 BYLAW

District of Ucluelet Zoning Bylaw No. 1212

2017-052

It was moved by Councillor McEwen and seconded by Councillor Mole THAT Council give Fourth and final reading to Zoning Amendment Bylaw No. 1212, 2016.

CARRIED.

12.3 REPORT

**Zoning Amendment Bylaw No. 1211, 2016 - Third Reading
*John Towgood, Planner 1***

12.4 BYLAW

Zoning Amendment Bylaw No. 1211, 2016

13. LATE ITEMS

14. NEW BUSINESS

14.1 Councillor Mole

- Clr. Mole noted that there was a motion by the Recreation Commission members to amend their Terms of Reference. They include:
 1. The ability to fund-raise and to use those funds as the Commission deems necessary.
 2. The Commission should be able to initiate their own events.
 3. The quorum should be increased from 3 to 5 members.
 4. Should set the Chair and Vice Chair position. Possibility to include a treasurer position as well.
- The Recreation Commission held their 2nd meeting on February 8th, 2017. The District's Director of Parks and Recreation discussed the Parks and Recreation Master Plan, provided an update on where their department is with current projects and how they would work with Recreation Commission.

2017-053

It was moved by Councillor Mole and seconded by Councillor McEwen THAT Council make a motion to amend the Terms of Reference for the Recreation Commission.

CARRIED.

14.2 Councillor Noel

- Clr. Noel inquired if the District was able to utilize funds from part of the fees and charges for the Harbour Commission Coast

Guard Auxiliary; CAO Yeates advised the CFO is currently working with the Harbour Master on this matter.

14.3 Acting Mayor Oliwa

- Would like Council to support Tofino in their resolution going forward this year to the Association of Vancouver Island and Coastal Communities (AVICC) convention, which will focus on the split classification of commercial/non-commercial residential type structures that BC Assessment currently has.

2017-054

It was moved by Councillor Oliwa and seconded by Councillor Noel

THAT Council support Tofino's resolution at the Association of Vancouver Island and Coastal Communities Convention in April, 2017 regarding split classifications.

CARRIED.

- Clr. Oliwa inquired if Council would like to include an educational component again in this year's budget. This would include attendance at the Association of Vancouver Island and Coastal Communities Convention (AVICC), as well as the Union of BC Municipalities (UBCM); Council agreed they would like to continue with the same education budget component for 2017.

2017-055

It was moved by Councillor Oliwa and seconded by Councillor Noel

THAT Council hold a working meeting on February 20, 2017 at 10:00 am to review the budget and OCP review process.

CARRIED.

- Coast Smart is a project that was funded a couple of years ago with close to a million dollars from the Federal National Search and Rescue Secretariat New Initiatives Fund, with Ucluelet, Tofino and Parks Canada as partners. This federally-funded Coastal Safety Program is ramping up progress with a completion date of March 2017. However, this was the first time Council learned that the District will be taxed with the installation charges of these signs.

2017-056

It was moved by Councillor Oliwa and seconded by Councillor Noel

THAT Council request a copy of the Coast Smart Group's budget for their Coastal Safety Signage Program.

CARRIED.

15. QUESTION PERIOD

15.1 Council received questions and comments from the public regarding:

- Moving an appointment of an individual to a committee to an in-

camera session.

- The Tofino resolution that Ucluelet will be supporting and whether or not this would include properties like the Black Rock Resort.
- Appreciation and thank you to Mayor and Council for doing such a great job.
- Request for information on the West Coast Health Centre.
- The importance of environmental assessments on properties.
- Information and questions on Spring Cove.
- Request for information to be posted on the District of Ucluelet's website.

16. CLOSED SESSION

16.1 Procedural Motion to Move In-Camera

2017-057

It was moved by Councillor Oliwa and seconded by Councillor Noel
THAT the meeting be closed to the public in order to address agenda items under Section 90(1), subsections (d) and (e) of the Community Charter.

CARRIED.

17. ADJOURNMENT


17.1 Acting Mayor Oliwa suspended the regular meeting at 11:19 am and moved in-camera at 11:30 am.

17.2 Acting Mayor Oliwa adjourned the in-camera meeting at 12:25 pm and returned to the open meeting.

17.3 Acting Mayor Oliwa adjourned the regular meeting at 12:26 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, February 14, 2017 at 10:00 am in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.


Randy Oliwa
Acting Mayor


Andrew Yeates
CAO