



**Board of Directors Meeting  
Minutes, December 19, 2019  
4pm @ UCOC office**

WELCOME AND CALL TO ORDER 4:10pm

**ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY**

We would like to acknowledge the Yuułu?it?ath First Nations on whose traditional territories the Ucluelet Chamber of Commerce operates.

1. ATTENDANCE & QUORUM--Present: Sandy Rantz, Lara Kemp, Dian McCreary, Denise Stys-Norman, Bernie Hubbard, Laurie Gherke, Rebekka Lim, Debbie Vance, Dave Tovell, Suzanne Ryles
2. ADOPTION OF AGENDA--M by Sandy, S by Bernie
3. ADOPTION OF MINUTES FROM November 21, 2019 --M by Laurie S by Sandy
4. FINANCIAL REPORTS --See attached. Note: observe for errors due to the bookkeeper switchover. Payable portion of penalty and interest on overdue GST and payroll was \$289.52
5. PRESIDENTS REPORT--See attached. Budget meeting to be set in January.
6. EXECUTIVE DIRECTORS REPORT--See attached.
7. Items for discussion;
  - AGM--3 speakers, 10 mins each. Parks Canada is confirmed. 2 more in the works
  - Board to Board Initiative/Proposal--Request for \$3500 in the 2019 budget to be put towards video for advertising.



- Staff Housing--Lottery for the rooms will be in Jan or mid-Feb. 11 rooms, 4 more expected to be ready by May. Emergency Services would like a lock box outside the main door for emergency access.
- Workshop Update--18 people signed up for Forklift workshop. MarWick Marketing seminar coming up. Community Futures partnership in progress. Emergency Preparedness for business owners in the works.
- 2020 Memberships--18 members signed up so far.
- 2020 Whale Fest--Lara is coordinator. Working on how this applies to The Chamber.
- Ambassador Program--Working towards regional program with Tofino. Set for 1st week of January. Logo etc, request for Jan 7th. TU's funding for this program is for Ucluelet only.
- Shared Printer Request--TU and UCOC would like to research savings to share a printer. Possibly lease.
- BCHYDRO and TELUS-- these bills will not be auto-debit, rather online payment. M by Bernie, S by Suzanne.
- Christmas Decorating Winner: Bernie's Surfside Cleaning Services

8. COMMITTEE REPORTS:

- a. Events: E2E-- TU gave UCOC 10k towards marathon. "Tourism Events" grant of 20k will be answered in March.
- b. TU Report: TU gave WhaleFest 3k towards marketing. TU gave use of billboard in Nanoose to WhaleFest for Jan-March. AGM for TU is March 3rd.
- c. Airport Committee Report: none
- d. Parks Canada Report: April is the Surf Nationals. Reservations launch for 2020 on Jan. 6th

9. CORRESPONDENCE: Letter to Crown Council regarding Brialyn Roberts. Letter to Minister Of Fisheries And Oceans regarding SRKW conservation efforts and their effects. Tourism Events Program application form: For tourism based businesses to apply for TEP funds for their events.

10. NEXT MEETING – AGM January 14<sup>th</sup>

11. ADJOURN--M by Laurie

